

HARPER ADAMS UNIVERSITY

Health and Safety Committee

Minutes of the Health and Safety Committee held on 17 October 2019 at 1400 in M301TJET00.001 0 595.32 841.92 r

	(v)	that the Animals Department had allocated £60k for the refurbishment of D1;
Insurance Inspections	(vi)	that regular six-monthly inspections by the insurers take place to ensure that equipment, machinery and vehicles are compliant with legislation;
Vehicle Checks	(vii)	that daily and monthly checks were ongoing with reminders issued as necessary;
Health & Safety Forum	(viii)	that the forum continued to meet every 6 weeks to discuss and share local issues;
Policies and Forms	(ix)	that all policies, procedures and forms continue to be uploaded on the Portal;
Activities and Risk	(x)	that the IOSH course continued to be popular with HAU staff gaining valuable training;
Radiological Safety Officer	(xi)	that as we no longer have a radiological source on campus there is no longer a need for this position. Thanks were expressed to Dr Ivan Grove for his time managing this work in recent years;
Lithium Batteries	(xii)	lithium batteries are stored in a flammable cupboard as per HSE recommendations;
USHA news	(xiii)	that UCEA members

