

Health and Safety Committee

Minutes of the Health and Safety Committee held on 7 March 2019 at 1000 in M31.

Present:	Dr Catherine Baxter	Mr Mark Vickers
	Mrs Emma Osbourne	Mr Sam Wane
	Mrs Lavinia Moroz-Hale	Mr Jonathan Gill
	Mrs Michelle Pryce	Mrs Helen Armishaw
	Mrs Lisa Plant	Mr David Nuttall
	Dr Grace Milburn	Ms Louise Rogers
	Mrs Rebecca Payne	Dr Victoria Talbot
	Mr Tom Leigh	Dr Lynne McIntyre
	Mrs Rebecca Payne	

Apologies:	Prof Peter Mills	Ms Carrie De Silva
	Dr Ivan Grove	Mr Clive Wells

18/13 Minutes

Approved: the minutes of the meeting of the Health and Safety Committee held on 17 October 2019 (18/01-18/12)

18/14**Matters Arising**

Noted: that the issue of flies originating from the Oaklands building had been resolved. The building had now been deep cleaned by contractors and the use handed back to HAU to be used as a storage area.

18/15 Risk Management

- Noted:
- (i) that good engagement continued from staff reporting accidents and near misses;
 - (ii) that training for the use of the new stress assessment tool for managers had been completed;
 - (iii) that training for the Farm, CERC, Engineering and Animals staff with the assistance of the NFU had taken place on 'What makes a good farm';
 - (iv)

However, the Health & Safety Officer was aware that some issues were being addressed through maintenance reporting and via the incident reporting system. Mrs Emma Osborne would remind staff using these systems to include her in the reporting so as near misses could be captured; **EO**

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| RIDDOR | (ii) | that there have been 5 RIDDOR reports in 2018 and none so far in 2019; |
| Inspection Audits | (iii) | that the Inspection Audit schedule had been revised for the next 4 years with more departments being added; |
| | (iv) | that plans and quotes were being put together for an alternative laboratory for work currently taking place in D1. |
| Occupational Health Surveillance | (v) | that the Occupational Health Surveillance is ongoing and now organised into a regular rolling programme; |

